



**Lou Ann Texeira**  
*Executive Officer*

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*City Member*

July 9, 2008 (Agenda)

Contra Costa Local Agency Formation Commission  
651 Pine Street, Sixth Floor  
Martinez, CA 94553

**Appointment of Alternative LAFCO Executive Officer**

Dear Members of the Commission:

On June 2, Contra Costa LAFCO received a proposal from the Green Valley Recreation & Park District (GVRPD) requesting an expansion of the District's Sphere of Influence (SOI). The SOI application was submitted in anticipation of a forthcoming application to annex the same territory.

The Commission's Executive Officer resides in the proposed SOI expansion and annexation area. While there is no direct financial conflict of interest, staff feels it is prudent that the LAFCO Executive Officer recuse herself from processing the SOI and annexation proposals.

Pursuant to Government Code §56384, if the Executive Officer is subject to a conflict of interest on a matter before the Commission, the Commission shall appoint an alternate Executive Officer.

**RECOMMENDATION**

Appoint Mona Palacios, Executive Officer, Alameda LAFCo, as the alternate Contra Costa LAFCO Executive Officer to process the GVRPD SOI proposal and forthcoming annexation application.

Please contact the LAFCO office if you have any questions.

Sincerely,

LOU ANN TEXEIRA  
EXECUTIVE OFFICER